



Girl Scout Silver Award Program Planner



Girl Scout Council of Hawaii
Mission to Market Department

9/18/2006

Girl Scout Silver Award

Highest Award for Girls 11-14

The Girl Scout Silver Award is recognized as the second highest award in Girl Scouting. It is a national award with national standards, awarded by local councils on behalf of Girl Scouts of the USA. It represents a girl's accomplishments in Girl Scouting and her community as she grows and works to improve her life and the lives of others.

Requirements for the Girl Scout Silver Award

A girl must be 11 or going into the sixth grade to begin work on STEPS 1-4 of her Girl Scout Silver Award. She must be 12 or going into the seventh grade to start work on STEPS 5 and 6 of the Girl Scout Silver Award Project. She must complete STEPS 5 and 6 by age 14 or before the start of the 10th grade.

The first four requirements of the Girl Scout Silver Award help girls build skills, explore careers, gain leadership skills, and make a commitment to self-improvement. The Girl Scout Silver Award Project can be undertaken when the first four requirements are completed. It can be done as an individual or with a group. If done with a group, a girl must be responsible for a specific part of the project and evaluate her contribution to the project and the group.

STEP 1: GET READY

- Read Go for It! The Girl Scout Silver Award STUDIO 2B insert.
- Meet with advisor and develop a timeline for STEPS 2-4.
- Make an agreement with adult advisor.

STEP 2: GIRL SCOUT SILVER LEADERSHIP AWARD (charm)

- Earn three Interest Project Awards found in Interest Projects for Girls 11-17 related to parts of the Girl Scout Promise and Law.
- Earn the STUDIO 2B Focus: uniquely me! The Real Deal charm.
- Put leadership into action: spend 15 hours in a leadership role.
- Use the Go for It! The Girl Scout Silver Award STUDIO 2B insert to keep records and a journal for discussion with advisor.

STEP 3: THE GIRL SCOUT SILVER CAREER AWARD CHARM

- What's Out There?
- Who's Out There?
- Be Your Own Boss—Earn "Your Own Business" Interest Project Award
- Use Go for It! The Girl Scout Silver Award STUDIO 2B insert to "journal it" for discussion with advisor.

STEP 4: THE GIRL SCOUT SILVER 4Bs CHALLENGE CHARM

- Become: Set goals for self-improvement. Figure out what you need to do to become your best self in the future.
- Belong: Earn the charm from the STUDIO 2B Focus book: Looking in, Reaching Out.
- Believe: Identify an issue in school or community that you feel strongly about. Find out more about it. Use your voice to address it.
- Build: Focus on coming up with a solution to address a problem.

Use Go for It! The Girl Scout Silver Award STUDIO 2B insert to "journal it" for discussion with advisor.

Note: Planning hours for the Silver 4Bs Challenge may be applied to the Girl Scout Silver Award hours in STEP 5.

STEP 5: THE GIRL SCOUT SILVER AWARD PROJECT

- Plan It
 - Figure out what the community problem is and what you want to do about it.
- Know More About It
 - Collect as much information as you can. Find out what you need to know about your issue before you move ahead.
- Choose It
 - Choose what you want to do about your issue, be specific. Brainstorm all the ways you can solve the problem and then decide which is the best way to go.
- Map It
 - Is your project realistic? Be careful not to plan a project that is too demanding and will be difficult to complete, know your limits.
 - If this will be a group project, does each girl have a well-defined role and does the role stand on its own?
 - Have you designed your project to meet the minimum hours required? Your project must take a time commitment of 40 hours, minimum, of your time. Keep a journal of your unique role, hours, and accomplishments using any form that you desire. Your time should include your hours spent researching, planning, making contacts, training and directing others, actual implementation, cleanup and post-project evaluations.
 - Have you reviewed Safety-Wise? Safety-Wise contains GSUSA program standards, guidelines and checkpoints for safety. It must be consulted to ensure your project falls within the acceptable safety guidelines.
 - Have you created a realistic budget?
 - Solicitation of Contributions for Silver Award Projects
 - The Blue Book of Basic Documents states that "girls may not engage in any direct solicitation for money." You'll need your leader's signature on any letter of request for support.
 - Look at Safety-Wise "Money Earning/Troop Financing" page 74 standard 28 & 29.
 - Decide how much money you will need. Write a budget, with help from your leader or advisor.
 - Does the income section include money you have earned?
 - Is Your Budget More Than \$300? Think about what businesses might be interested in funding your project. Call the GSCH Fund Development

Department at 595-8400, for guidance on resources, and for permission to solicit specific business. There are restrictions on which businesses you can solicit, because many businesses already generously support Girl Scouting in Hawaii.

- If the Donation is \$250 or More,
 - The check must be made payable to the Girl Scout Council of Hawaii (GSCH).
 - Please have the check mailed to the GSCH at 420 Wyllie Street, Honolulu, HI 96817.
 - Call the Fund Development Department at 595-8400. Let us know that you have successfully secured a donation of \$250 or more (congratulations!) and when to expect it. We'll deposit the check and reissue the funds to your troop as quickly as possible.
 - The council will acknowledge the donation in writing, as required by the Internal Revenue Service.
 - It is your job to write a personal thank you letter to the donor.
- If the Donation is Less Than \$250,
 - The check must be made payable to the troop, never to an individual.
 - It is your job to write a personal thank you letter to the donor.
- How to Write A Letter of Request?
 - Personalize the letter; find out to whom the request should be sent.
 - Clearly state your project in as few words as possible, briefly explaining the Silver Award.
 - State your total monetary goal and how much you are requesting.
 - Explain how the funds will be used.
 - Explain how your project will benefit others.
 - Include who to call for more information; use an adult's name and telephone, never your own.
 - Illustrate your project with a photograph, a sketch, or sample of the product.
 - Keep the letter to one page.
 - Include a return envelope addressed to your troop or the Girl Scout Council of Hawaii, depending on the amount of the request.
 - Thank the reader for their consideration of your request.
- Also read "MONEY and Your Leadership Project" for money guidelines and ideas on p. 7-10 in this booklet.
- Adjust plans if necessary.
- Do It! The project should:
 - Take approximately 40 hours to complete (including planning time)
 - Provide community service, but can be done inside or outside of Girl Scouting
 - Be approved by your leader or advisor. You don't need to submit a plan to GSCH for approval.
 - If you need a Certificate of Insurance from the Girl Scout Council of Hawaii to secure a site for your Silver Award project, you must request this from Council at least one month prior to your event. To request the certificate of insurance, you must provide the following information:
 - Name of event
 - Date and time of event
 - Place of event with complete address, phone, FAX number and point of contact

- Any special wording required

STEP 6: THINK ABOUT IT

- After reading Go for It! The Girl Scout Silver Award STUDIO 2B insert, evaluate your project with your advisor.

Completion

- Evaluate your project with your Girl Scout Silver Award advisor. You need to fill out the Girl Scout Silver Award Final Report form, have your advisor sign it, and submit it to GSCH Mission to Market Department. (The Girl Scout Silver Award Final Report form may be optional in some councils. However, it is required to submit one to GSCH for the completion of your project.)
- Send out Mahalos to donors and volunteers
- In the month of May GSCH recognizes Silver Award recipients from June the previous year to _____ *(deadline set by service unit or GSCH Mission to Market Department) of the current year at a special ceremony. You and your family, your Leader, and your Project Advisor(s) will receive an invitation to the ceremony. The date will be listed in the GSCH Program Guide.
- RSVP to GSCH Mission to Market Department if you want to be recognized at the Statewide Gold and Silver Ceremony in May. RSVP deadline to participate in the ceremony is April 1st.
- *Your service unit management team or Membership Development Manager may have a project completion deadline in order to be recognized, please contact or your Membership Development Manager for further information. The Mission to Market Department will adhere to deadlines set by the service unit management team or Membership Development Manager for their geographic area.
- Ceremonies can also be planned by individuals, groups, or service units to honor girls upon completion of their award.

Inspiration Corner

Need inspiration? Here are some sample projects to get you thinking.

- Clean up a polluted stream for wildlife
- Create a "science nook" at a school
- Create a Lou Henry Hoover Memorial Sanctuary at camp
- Establish a sustainable food pantry in your community
- Host a walker "pit stop" for an extended breast cancer walk
- Learn to be clowns and visit hospitals or senior centers
- Make puppet boxes to accompany stories for Daisy and Brownie Girl Scouts
- Plan and coordinate a math day for younger girls
- Put on a bicycle safety fair in your community
- Start a sustainable recycling program at school
- Write and perform a puppet play to teach children safety tips they can use when not in school.
- Also read "From Good to Great: Successful GS Silver Award Projects" on p. 6 in this booklet.

GIRL SCOUT GOLD AWARD RESOURCES

- Go For It” Girl Scout Silver Award insert
- Interest Projects for Girl Scouts 11-17
- Interest Projects on www.studio2B.org
- Girl Scout Silver Leadership Award charm
- Girl Scout Silver Career Award charm
- Girl Scout Silver 4 B’s charm
- The STUDIO 2B Guide for Advisors
- Revised www.girlscouts.org Webpage:
 - Girl Scout Central: Girl Scout Silver Award
 - Where to Place Insignia on the Uniform
 - How to Wear the New Stuff (summer 2004)
 - Girl Scout Silver Award Final Report form
- www.studio2B.org Webpage